

Safe EXIM Digital Certificate Application Form

Certificate Applicant Data (as entered on the Online Enrolment Form)

Name of the Organization: _____

IEC: _____ Branch Code: _____

Postal Address of the Organization (as registered with DGFT):

State: _____ PIN Code: _____ Country: India

Name of Certificate Applicant: _____

E-mail ID of Certificate Applicant: _____

Residence Address of Certificate Applicant: _____

State: _____ PIN Code: _____ Country: India

I do hereby declare that the information furnished above is true to the best of my knowledge and belief, and that I have enrolled at SafeScript's designated website for a Safe EXIM Digital Certificate, for use with the DGFT online application, on behalf of my organization. I also confirm that I have read the Subscriber Agreement published on the online enrolment form and also at https://www.safescript.com/repository/agreements/Subscriber_Agmt-RCAI_Hierarchy.pdf

(Signature of the Certificate Applicant)

Date: _____

(Company Seal)

Paste Certificate
Applicants
Passport-size
Photograph here.
To be ATTESTED
by Bank

Letter of Authority required for all Organisations except Proprietorship
To be printed on the Letter Head of the Organisation

I, the Authorized Signatory for the above Organisation, certify that on _____ (Date), the Certificate Applicant, as stated above, is an employee/director/partner of our organization with ID number _____ (ID of the Certificate Applicant if applicable).

I also certify that the Certificate Applicant mentioned above is authorized to interact with DGFT for and on behalf of our organization through DGFT's online web-application. Specifically, the Certificate Applicant is authorized to sign the various DGFT license applications.

I hereby authorize the above Certificate Applicant to apply for and request a Safe EXIM Digital Certificate, valid for one/two year from the date of issuance. The Certificate Applicant has done the online enrolment for the SafeEXIM Digital Certificate at the SafeScript designated website.

I understand that, while holding a valid Safe EXIM Digital Certificate, if this certificate ever needs to be revoked, it is my organizations responsibility to inform SafeScript regarding the same.

I acknowledge by my signature, that the information in this document is complete and accurate as per our office records.

Full Name of Authorised Signatory: _____

Designation: _____

E-mail ID: _____

(Signature of Authorised Signatory)

PRICING

Product	Price
SAFE Exim Digital Certificate and USB Token with 2 years validity	Rs.5750
SAFE Exim Digital Certificate and USB Token with 1 year validity	Rs.5000

Documents Required for Issuance:

This document guides you in fulfilling the documentation requirements for validation to procure the Safe EXIM digital certificate.

Documents Required		Purpose intended
1	Identity Proof	One Identity Proof of the Applicant such as Passport or Pan Card or Driving Licence, Voter ID Card etc in the Name of the Applicant
2	Address Proof	One Address Proof of the Applicant such as Passport or Driving Licence or Voter ID Card or Telephone Bill or Electricity Bill etc in the name of the Applicant
3	Proof of Right to do Business	This is to determine that the Organization is a valid legal entity that is permitted to do business, as per Indian courts of law. Any One such as Trade Licence, Bank Statement, Certificate of Incorporation, Pan Card of the Organisation etc (attested by an Authorized Signatory who operates the Bank Account)
4	IEC	IE Code Certificate
5	Address Proof of the Organisation	Any One Address Proof of the Organisation

Signature Verification Form

Instructions for the Signature Verification Letter

1. The Signature Verification Letter should be in the prescribed format only (as given below) and printed on the letterhead of the Organization.
2. The letter must be completed and signed by the Authorised Signatory who has attested the Proof of Right to do Business document and the Digital Certificate Application Form.
3. Have it counter-signed by your Organization's official Banker
4. The Banker must affix the Bank Seal at the end of the letter

It is strongly recommended that you retain a photocopy of all the documents sent to SafeScript. You will need to refer to them when you enrol online for your certificate.

<To be printed on the letterhead of the EXIM Organization of the required branch>

Signature Verification Letter

TO SAFESCRYPT LTD

This is to Certify that (Name of the Organization) with the Office at (Address of the Organization) is maintaining a bank account (A/c No.) with our Bank (Bank Name) and operating that account in the normal course of its business/activities. Mr..... is the authorized signatory for the operation of the account. His signature as appearing below is duly attested (as per the records available with the bank).

(Signature of the Authorised Signatory)

(Signature of the Branch Manager)

Name: _____

Name: _____

Designation: _____

Designation: _____

Phone No: _____

Date: _____

(Bank Seal)